

## Abstract Guidelines

1. The limit of submitted abstracts per congress participant is ONE (1) SUBMITTED ABSTRACT PER PARTICIPANT. (Participants may be non-presenting co-authors on multiple other abstracts.)
2. Please define all abbreviations and concepts in your abstract at first use. Do not assume that all readers of your abstract and poster are experts in your field.
3. Please prepare your abstract and poster in English. If English is not your primary language, consider to have your work reviewed by a native English speaker before submission.
4. All possible patent matters must be resolved by the author(s) before submission of an abstract. The presenting author is responsible to resolve any patent or related issues prior to submission.
5. Please provide a concise statement of your research.
6. The abstract should be structured in the following sections:

**Background:** Indicating the objectives and hypothesis of the work.

**Methods:** Indicating the experimental methods used (please provide numbers of experimental runs, numbers of healthy volunteers and/or patients, etc. included in the study)

**Results:** The essential results observed in summary form. Sufficient quantitative data and a sound statistical evaluation should be presented. Statements like "to be completed" are not acceptable.

**Conclusion(s):** Conclusions should be numbered by Arabic numbers, if there is more than one essential conclusion based on your work. Conclusions should be supported by the findings within the results section of the abstract. Please consider to write the conclusions in a style so that they can be readily understood by an interdisciplinary audience. Statements like "to be discussed/included in the poster" are not acceptable.

7. Abstracts that contain novel and unpublished data will be given highest priority. However, abstracts may also be submitted on work that has been published as a journal publication due to the scope of this conference. In the latter case, higher priority will be given to abstracts that focus on topics that are suitable for discussion in an interdisciplinary group of scientists.

Please consider potential COPYRIGHT ISSUES. EHRlich II is not responsible for any violation by submitting authors and does not check copyright issues.

8. It is the sole responsibility of the presenting author to assure all the following points before submitting an abstract:
  - a. All authors are aware that their name will appear on the abstract and poster or oral presentation and that all authors agree to the submission and presentation of the results.
  - b. All authors are aware and agree that their poster (and/or slide presentation) may be photographed, videotaped and/or recorded via other media during presentation.
  - d. All authors are aware and agree that their complete abstract will be presented under the Ehrlich II conference homepage in electronic form AFTER ITS ACCEPTANCE and that the abstract will be included in the Ehrlich II abstract book.
9. Please start your abstract submission with "Award Abstract submission for Ehrlich II" in the subject section of your e-mail to [awardabstracts@ehrllich-2008.org](mailto:awardabstracts@ehrllich-2008.org)

10. For invited speakers the deadline mentioned in the invitation-eMail is the one that **MUST** be met. For non-invited abstract submissions, please note the submission deadlines listed under Important Dates on the conference homepage. <http://www.ehrlich-2008.org/>

**Format of the abstract:**

1. The abstract including title, author's names, affiliation(s), and abstract text must not contain more than **2200 CHARACTERS** (without counting spaces). Lower limits apply if the abstract contains a table or figure (see below).

2. **Arial font (10 Pt font size)** is recommended for the abstract.

3. Please use **single line spacing** and **justified** paragraph style.

4. Please use the **ABSTRACT TEMPLATE** for preparation of your abstract that is available for download on this homepage.

5. **TITLE:** Please use a concise title that indicates the content of your abstract. Capitalize the first letter of each title word except prepositions, articles and species' names. Italicize words in foreign language (e.g. *in vitro*).

6. For therapeutic agents, only generic names may be used (no trade names are permitted in the abstract title).

7. Authors' names should be written in ALL CAPITAL letters using full last name and initial(s). **Presenting authors** should be written in **bold font**. Please do NOT use full stops after the initial(s) of the authors' names.

8. Please provide the full postal and e-mail address of the presenting author on the second page of the abstract template. We will correspond exclusively with the corresponding author. Please assure to include a valid fax number and an e-mail address.

9. It is the obligation of the presenting author to provide all necessary information for all co-authors that is requested in the abstract template.

10. It is not allowed to actively promote commercial entities, products or services on a scientific poster and abstract submitted to our conference.

11. **AFFILIATIONS:** Please indicate the affiliation(s) of each author by Arabic number superscript after the last initial of each author. If there is only one affiliation involved this superscript index number is not required.

12. Please include all institutions with city, two-letter state abbreviation (if applicable) and country. Do NOT include department, division, zip code, etc. in the affiliation section for all authors in the abstract.

13. **ABSTRACT TEXT:** Do NOT include title or authors within the abstract text.

14. Special characters may be included, if they are part of the standard letter and symbols of Microsoft WORD (Version Word 95 or later). Please use the Insert -> Symbol function in MS Word to include special characters. Do NOT embed special characters as graphics in your abstract.

15. Fewer characters will be allowed, if you include tables and figures within your abstract. See description below for details.

16. Keywords: Please provide **up to three non-overlapping keywords** for your abstract. Keywords should be able to **stand alone** and define the topic and/or drugs of your abstract.

#### **TABLES:**

1. Fewer character will be allowed lowered, if you include tables and figures within your abstract. See description below for details.

2. Please make sure to include valid units (preferably SI units, unless this is uncommon in your field) and an appropriate number of significant digits for each number within the table (and text).

3. We recommend the use of the "Insert Table" function of the Microsoft Word software for generation of a table. If you import a table from Microsoft EXCEL or any similar software, please insert tables as "Enhanced Metafile". After copying your EXCEL table, you will find this option under the Edit menu, "Paste special". Then an option list should appear offering you insert "Enhanced Metafile" as one of the options.

4. The recommended table size is 5 columns by 8 rows. Maximum table width is 13 cm or 5.12 inches. Six (6) columns may be used as a maximum.

5. **Each row** of your table **reduces** the number of characters without spaces by **60 characters**. Numbers and letters within the table are not counted within the lowered character limits. E.g. if you have a table with 8 rows, this makes a reduction of  $8 \times 60 = 480$  characters. Thus your abstract (including title, names, affiliations, abstract text without table) may contain  $2200 - 480 = 1720$  characters without spaces.

#### **GRAPHICS:**

1. The maximum graphic width is 13 cm or 5.12 inches. We recommend 300 DPI as resolution. For very detailed images a higher resolution may be preferable. The final size of the abstract (MS word file) must not exceed 3 MB.

2. A graphic should already be scaled so that it is optimized for the size it appears within your abstract.

3. A graphic reduces the maximum number of characters. Per centimeter height, the maximum number of characters is reduced by 150 characters (without spaces). I.e., if your graphic is 4 cm high (and up to 13 cm wide), the maximum number of characters is reduced by  $4 \times 150 = 600$ . Thus the maximum number of characters is  $2200 - 600 = 1600$ .

4. This is equivalent to a reduction of 380 characters per inch height. I.e., if your graphic is 2 inches high (and up to 5.12 inches wide), the maximum number of characters will be reduced by 760 resulting in a maximum number of characters of  $2200 - 760 = 1440$  characters.